How to Use NoodleTools

NoodleTools is a resource you can use to store citations for papers and projects. It will also format your sources into a bibliography in APA, MLA, or Chicago style. To get started with Noodle Tools:

1. Go to the UWGB Cofrin Library website: http://www.uwgb.edu/library

2. Click on the Cite Your Sources link.

3. Click on the NoodleTools link.

At the sign In page:

Click Register to create a new account.
Click **Continue** and fill out information for your account. Click **Register**.
After you register, you will see the Projects screen:

![Projects screen](image)

Go to the next section to learn how to start a new project.

**How to start a new project and a source list**

1. On the Projects screen, click **New project**.

2. On the Create a New Project screen that pops up, enter a name for your project and select the appropriate citation style and level. Click **Submit**. NOTE: Once you create a project, you will be able to switch seamlessly between styles and levels. So what you set up now can be changed later with one click.
3. The Dashboard screen appears. The Dashboard organizes your work environment for effective research. You can see assignments, create to-do lists, submit work, and act on feedback from teachers in an organized way, and all in one place.

4. To begin citing sources, click **Sources** in the navigation bar at the top.

5. On the Sources screen, click **Create new citation** and select the best match for your source from the choices given.
6. On the next screen, depending on the citation type selected, a Show Me tutorial may be available to help you evaluate the source.

7. Click Continue to go to the next screen.

8. Fill in the citation form with information about your source. If your source is a book, you can locate the book in WorldCat (via an ISBN number or title/author search) and it will automatically fill in the form with the book’s details, checked and revised for accuracy by NoodleTools.

9. After you finish entering information about your source, click Submit to save your new citation.